

How to Use Padlet

What is Padlet

Padlet is a virtual wall, or bulletin board, where faculty and students can post assignments, links, images thoughts, ideas and comments. It is simple to use, and is independent of any social media platform. While the school pays for our Padlet account, registration for faculty and students is free.

How to Get Set Up for Padlet Use

WSS has set up the Padlets for each class, and both faculty and students received the link to the Padlet for their classes.

Before accessing the Padlets and being able to post with your name, there are a few things that you need to do.

Here are the steps:

1. Open a free Padlet account on your laptop or computer

https://padlet.com/support/account_createaccount

Opening the account will allow you to post with your name appearing on the post, rather than it posting anonymously.

2. Go to the app store and download the Padlet app onto the phone or tablet you will use to photograph your work. Sign in to your Padlet account on that device.

3. **After you have followed these steps**, go to the link that was included along with the Zoom link info you received from the school which invites you to join the specific Padlet for your class.

You do NOT need to set up your own Padlets – please use the one set up for your class by the school!

How to Post

Padlets can be set up in many formats, but all of ours have been set up in what is called Shelf format. It is a series of columns next to each other. The columns need to be set up by the instructor – one or more for the teacher to use to post assignments, links, images, etc, and then one column for each student. The student’s name is added to the top of the column by the instructor. That way everyone has their own place to post their work from the week. However, they can easily comment to other students in their columns as well.

Since most of what students post onto Padlet will be images of their work from class, the easiest way to start is to take a photo of the work with your phone camera. Then go to the Padlet for your class, find the column with your name, and click on the plus sign at the top of your column. You will then see options to title and describe your image. To upload your file, look for an arrow pointing up, and follow the prompts to browse to your file.

One thing to keep in mind is that once the Padlet begins to get filled with images and info, it takes a little longer for things to upload and appear. So don’t be alarmed if it takes a few seconds for things to show up.

Another thing to remember is that if you are in multiple classes using Padlet, you will need to move from one Padlet to another in order to post in the appropriate place. Once you have used a particular Padlet, it should show up in the “Shared” tab in the Padlet app’s home screen, so you don’t have to keep going back to our original email.

Here are some links that might be helpful:

https://padlet.com/support/padlets_howtopost

https://padlet.com/support/take_a_snap

https://www.youtube.com/watch?v=bMx_KU76E_c